

Student Name:	
High School:	
Class #:	

Ready Set Drive




817 East Schaumburg Rd
Schaumburg, IL 60194
www.readyssetdrivingschool.com

847-257-5848


Teen Program Contract

Parents/Guardians to fill out this form with student and initial where the arrows indicate and sign in the appropriate places.

Payment: A deposit of \$50 must be paid by credit card when registering online and is not refundable. Full payment is due the first day of class and can be paid by cash, check or credit card, at our office or on our website readyssetdrivingschool.com. A \$50.00 fee will be charged for any NSF returned check. The school will not refund any tuition or part of tuition if the school is capable and willing to perform its part of the contract.


We Understand Payment Terms and Conditions: _____ 

Attendance: Students can miss up to four (4) classes. All missed classes must be made up. Any student who misses more than four (4) classes must re-enroll in a future class and a \$155.00 classroom fee will be applied. This is a law placed by the Secretary of State, which requires 30 hours of instructional classroom time. No exceptions can be made.

We Understand Attendance Terms and Conditions: _____ 

Behind the Wheel Lesson and Additional Fees:


1. Students will be charged a \$50.00 cancellation fee if the scheduled behind the wheel lesson is canceled within 48 hours or less of the scheduled lesson. If a student is sick please contact the main office.
2. The student must have a valid permit with him or her for each and every time they drive.
 - a. An original permit is required. No photocopies or digital copies are allowed or legal. If the student is unable to present a valid permit at the start of the scheduled drive time a \$50 cancellation fee will apply.
3. Students are considered NO SHOWS when an instructor shows up and the student is not present at a pickup location and will be charged \$50 for the missed BTW appointment
 - a. This is due to the fact that missing a lesson not only affects the instructor's schedule, but also takes away the observation time for the other student in the car.
4. Due to the nature of picking up two students for his or her BTW drive we may be a few minutes early or a few minutes late.
5. If we deem driving conditions unsafe we will cancel the lesson at no charge to you.
6. BTW sessions usually have two or more teens in the car together, although there may be a time when your teen will be alone in the car with our instructor. These times include:
 - a. When the student is the first student picked up by the instructor for the BTW session and they are on their way to pick up the second student.
 - b. If they are the second student on their way home and have dropped off the first student.
 - c. When there is a late cancellation or a no-show of the partner BTW student.
 - d. When the student has scheduled a private BTW.

We understand that a \$50 fee will be charged for a missed or cancelled BTW _____ 
We understand and give permission for the student to be in a car alone with the instructor _____


7. Due to the nature of our business, we may be early or late to any given BTW lesson. We ask for your patience and understanding in this matter. Keep in mind, if we are late, instructors are driving with a teenage student and may need additional travel time.
8. If the instructor is sick or has a family emergency a last minute cancellation might arise. This does NOT incur any fees or charges on our part. Likewise, if we cancel due to weather or a malfunction with our vehicles, Ready Set Drive Driving School will not incur a fee for cancelling your lesson at the last minute.

We Understand instructor cancellation terms and conditions: _____ 


Personal items left behind: Please be sure to take all your belongings with you when you leave the classroom and driving instruction vehicles. Neither the driving school, nor the driving instructor are responsible for items lost such as: cell phones, permits, books, purses/wallets, iPod, etc.

We understand personal items left behind terms and conditions: _____ 

Conduct: Disorderly conduct of ANY kind is unacceptable and will not be tolerated. This may result in expulsion from the class/school. Drug and alcohol use are not permitted at any time. There will be ZERO TOLERANCE.


We Understand Conduct Terms and Conditions: _____ 

Unpaid Balance: Tuition or cancellation charges, uncompleted make-up classes, failing class grade, etc., will cause certification to be withheld until all make-ups are complete and any unpaid balances are cleared.

We Understand Unpaid Balance Terms and Condition: _____ 


Cell Phone/ Electronic Device Usage: Students will not be allowed to use their cell phones or any electronic devices while in the classroom or in the Drivers Ed instructional vehicle. This policy includes talking or texting on a mobile device. Students may bring a cell phone to class or the instructional vehicle, but it must be set to silent/vibrate and used only in an emergency. This policy will be strictly enforced with a 3-warning rule. Upon the third warning in class, the device will be taken away and given back to a parent after class.

The only exception to this rule will be during pre-arranged classroom online tools, such as interactive activities, quizzes and/or tests.

We Understand Cell Phone Terms and Conditions: _____ 

Grade Eligibility: Pursuant to section 6-408.5 of the Illinois Vehicle Code, any student under the age of 18 currently enrolled in a public or private driving school and taking driver education, needs to submit a completed grade eligibility form to the driving school.

1. A Grade Eligibility Form (for teens who are currently in a public or private high school) properly filled out and signed by the parent/guardian, student, and Jr. High or High School attesting to the fact that the student has passed the eight (8) courses OR;
2. A Grade Eligibility Form (for teens who are home schooled) properly filled out and signed by the parent/guardian stating that the student is home schooled. Students under the age of 18 who have dropped out of school and wish to take driver education cannot receive a certified letter of completion until they provide Ready Set Drive Driving School with ONE of the four items listed:
3. Written consent from the parents/guardian and the regional superintendent of schools (PINK FORM). This is a requirement for all teens between the ages of 15-18 years of age who wish to obtain their license in the State of Illinois.


We Understand Grade Eligibility Terms and Conditions: _____ 

BTW & Classroom Completion: All students are REQUIRED to finish the entire Driving Education course within nine (9) months. This includes all BTW appointments and all make-up classes. If the students DOES NOT complete the course within nine (9) months, the State or Ready Set Drive Driving School, may cancel his or her Illinois Permit. It is your responsibility to complete all class make-ups and BTW's within this nine (9) month period.

Please fill in the following:

Beginning date of class	Ending date of Class	Class time	9 months from first day of class
_____	_____	_____	_____

We understand that all BTW and classroom periods must be completed 9 months from the first day of class.

We understand this term and condition: _____ 

Terms of Contract: This contract is valid for 9 months starting on the student's first day of classroom instruction. Student is required to finish all classroom and behind-the-wheel lessons by the final day of the contract. A \$150 re-enrollment fee will be charged on expired contracts. This fee extends the contract for an additional 60 days. Ready Set Drive Driving School will charge a standard lesson fee for each lesson given beyond the contract deadline.

This agreement outlines the contract between Ready Set Drive Driving School, you (the Parent or Guardian) and the student. No verbal assurances or promises not contained herein bind the school or you and your child. We understand the above requirements and acknowledge the need to provide the proper forms to Ready Set Drive Driving School, in order for my son/daughter to receive his/her certified letter of completion from the Secretary of State in Springfield, IL. I also acknowledge the fact that no money will be returned to me if I do not provide these documents. Any unresolved disputes can be directed to the Secretary of State's office.

By signing below I acknowledge that parent/guardian and student have read the above rules and agree to them. Please direct any questions to our office or email us from the contact page on our website at readyssetdrivingschool.com

Student Signature	Print Student Name	Parent/Guardian Signature	Today's Date
_____	_____	_____	_____